

Director of Faith Formation

Palmetto Presbyterian Church
1720 Carolina Park Boulevard, Mount Pleasant, SC 29466

Purpose

To provide leadership for PPC's ministries that nurture the Christ-centered growth of children, youth, and adults through education, fellowship, and mission, with an overall vision that includes all ages.

Relationships

Relationships are at the core of this position. It will be essential for the DFF to cultivate constructive relationships with children, youth, parents, volunteers, and the congregation at large.

Volunteers

The DFF will work in and through volunteer teams, encouraging, supporting, accompanying, and sharing leadership. This is not "my ministry" that volunteers help me with; it's our ministry, with the "our" including the entire congregation. The DFF will collaborate with staff and volunteers in recruiting, empowering, and training volunteers for the ministry areas overseen by this position. The DFF will maintain effective and timely communication with and among volunteers and staff in order to facilitate effective ministry and fulfilling volunteer experiences.

Scope

The duties described in this position description are ultimately greater than one person can accomplish. A half-time staff member will be hired to focus specifically on either children, youth, or adults, enabling the DFF to focus on the other two areas. The DFF will participate in the search process for the half-time staff member and be expected to build a collegial relationship with that person. The half-time position is budgeted for 2024 and will be filled after the DFF begins work.

Children

The DFF will provide leadership, coordination, and oversight for the church's ministries with children (birth – Grade 5), including:

1. Sunday morning children's programs, including Sunday School, Children's Church, and Children's Time (at the 10:30 service).
2. The nursery ministry, including hiring and supervising the nursery staff.
3. Vacation Bible School.
4. Occasional special events for children and their families.

Youth

The DFF will provide leadership, coordination, and oversight for the church's ministries with middle school and high school students, including:

1. Regular gatherings to deepen relationships and foster spiritual growth.
2. Regular opportunities for mission and service.
3. Occasional retreats and special events.
4. An annual mission trip.
5. The confirmation program (in collaboration with the pastor).
6. Meaningful connection with students outside of church programs, including attending sports events, plays, concerts, etc. in which students participate.

Note: The mission of our youth ministry is to create a community where adults and students share authentic relationships, deepen their faith, and serve others, as students use their spiritual gifts in meaningful leadership.

Adults

The DFF will provide leadership, coordination, and oversight for the following ministries with adults.

1. Sunday School.
2. A network of small groups for fellowship, prayer, study, and service.

Other Responsibilities

1. The DFF will ensure churchwide compliance with PPC's child protection policy. This includes making sure all volunteers working with children have received the required clearances and have been trained in PPC's procedures.
2. The DFF will attend weekly meetings of the church staff.
3. The DFF will provide staff support for the Faith Formation Team, including: attending Faith Formation Team meetings, and cultivating inspiring ideas and collaborating within the Faith Formation Team.
4. The DFF will promote and facilitate the participation of children and youth in worship leadership and other aspects of the church's shared life.

5. The DFF will oversee advertising events and opportunities in the areas of responsibility.
6. The DFF will engage in continuing education.

Accountability

The DFF is accountable to the Pastor as Head of Staff and to the Session through its Personnel Committee. This accountability will include an annual review.

Hours

This is a full-time position (40 hours/week), with a weekly schedule set, in coordination with the Head of Staff, to accomplish most effectively the necessary ministry tasks. As part of the 40 hours, the DFF will work on Sunday mornings and will have some evening and weekend responsibilities.

Requirements

Below are the basic requirements for this position:

1. At minimum, a bachelor's degree.
2. Significant experience in church ministry, either volunteer or paid.
3. Theological compatibility with a congregation of the Presbyterian Church (USA).
4. Passing a background check.

Compensation

The salary range is \$40,000-55,000. Health insurance is available with this position.

Applying

Applicants will be considered on a rolling basis, with January 15 the final deadline for receiving applications. Please submit a cover letter, resume, and list of references or direct any questions to:

Becky Ferrara, Search Committee Chair
beckyferrara@me.com
803-431-6678