

## Grove Presbyterian Church

### Job Description: Director of Youth Ministry

Location: Danville, Pennsylvania

Position Type: Part-Time or Full-Time (hours between 20 and 40 per week)

Salary Range: \$15,000 – \$50,000 annually (commensurate with hours, experience, and qualifications)

Total compensation package may include any or all of the below benefits:

- Health insurance
- Paid time off (PTO)
- Housing allowance

### Position Overview

The Director of Youth Ministry will oversee and grow the middle school and high school ministries at Grove Presbyterian Church, fostering spiritual growth, biblical knowledge, service, and fellowship among youth. This role includes planning, organizing, and facilitating programs, building relationships with youth and their families, and integrating youth into the broader life of the church.

The position may be structured as part-time or full-time based on the candidate's qualifications and the church's needs, with responsibilities scaled accordingly.

### Reviewed by

Pastor (or Session during pastoral vacancy)

Collaborates closely with the Director of Christian Education (DCE) and other staff.

### Key Responsibilities

#### Program Leadership & Development

- Plan, coordinate, and oversee weekly Sunday School for middle and high school students (separate classes if numbers allow).
- Organize and lead monthly youth group activities (fun, fellowship, service projects, and spiritual growth events).
- Develop larger annual events such as mission trips, retreats (e.g., Krislund winter retreat), or special outreach programs.
- Incorporate youth into worship and congregational life (e.g., scripture reading, music, service leadership).

#### Relationship Building & Pastoral Care

- Build authentic relationships with youth and their families, providing spiritual mentorship.
- Create a welcoming, inclusive, and safe environment for all participants.
- Encourage youth to invite friends and participate in community outreach.

#### Volunteer Recruitment & Coordination

- Recruit, train, and support volunteers for Sunday School, youth group events, and service projects.
- Ensure all volunteers comply with Safe Church policies, including background checks.

#### Administration & Communication

- Work with the Youth Ministry Committee and Christian Growth Committee to guide program direction.
- Manage youth ministry budget responsibly and submit expense requests as needed.
- Communicate effectively with youth, parents, and the congregation using multiple channels (email, text, social media, printed materials).

### Qualifications

- Personal relationship with Jesus Christ and commitment to the mission of Grove Presbyterian Church.
- Experience working with youth in any setting, including church, school, or camp.
- Strong interpersonal skills; ability to relate well to middle and high school students.
- Organizational and leadership skills, including event planning and volunteer coordination.
- Willingness to work flexible hours, including evenings and weekends.
- Proficiency to communicate effectively across multiple platforms including Email, Facebook, Snapchat, and text messaging etc.
- Musical or athletic abilities, experience leading games, or creative arts skills are desirable.
- Seminary or formal theological training is not required but may be an asset.
- Must comply with Safe Church policies and complete required clearances.

### Application Process

Interested candidates should submit:

1. Resume and cover letter describing their faith journey and passion for youth ministry.
2. Contact information for three references (at least one related to youth work).

Send applications to: Christian LaMotte, Chair of Search for Director of Youth Ministry  
 Grove Presbyterian Church  
 330 Bloom Street, Danville, PA 17821  
 Email address: [office@grovepres.org](mailto:office@grovepres.org)  
 Phone: 570-275-0692