

## **Director Faith Formation**

Pines Presbyterian Church seeks a Director of Faith Formation to creatively lead and cultivate a strong community in which children, youth, their families, and adults know the love and grace of Jesus Christ. This high energy leader will bring fresh perspectives that will broaden and deepen the appeal of our ministry to children, youth and adults. The Director will be a “hands-on” active member of staff that oversees, implements, and participates in all aspects of education, pastoral care, fellowship, outreach, and missional programming for our family of faith with an emphasis on the children’s and youth ministry. The Director will also serve as Chaplain for our preschool. The Director will work in conjunction with congregational leaders, committees, and staff persons to provide effective leadership and direction to the overall education program.

### **Essential Duties and Responsibilities**

- Cultivate a Christian spirituality and a life of faith that can serve as a model for others seeking a pattern for a God-oriented, hopeful, and joyful way of life
- Cultivate a safe, welcoming, hospitable, accessible, and formative community where people seeking Christian faith, fellowship, spiritual development, and opportunities to serve can belong, be cared for, and contribute well.
- Assist families in cultivating the faith of children and youth at home.
- Support and implement an overall vision for the education ministry that is in line with the mission and vision of the church.
- Develop appropriate curricula and support for all children’s and youth Sunday school, including confirmation, and Vacation Bible School. Also support and resource Adult Christian Education.
- Recruit, equip and train Sunday school teachers, confirmation and youth fellowship advisors, event coordinators, trip leaders, and committee members.
- Develop and oversee Sunday morning ministries with children that strengthen their identity as people of God.
- Develop and oversee an effective ministry that involves young people in fellowship, service, worship, learning and music.
- Cultivate ministries with children, youth, and their families including one-on-one meetings, small interest-based gatherings, service opportunities, and fellowship meet-ups.
- Collaborate with the pastoral and lay staff to offer spiritual and social support to children, youth, and families navigating difficulties.
- Develop and lead youth mission trips and retreats, and family activities.
- Facilitate childcare needs for worship and when needed.
- Manage the Prayer Pal program

- Manage structure and policies relating to childcare, volunteers, and employees. Plus ensuring all staff and volunteers are trained and certified in the Safe Church policy.
- Serve as an ex-officio member of the Pines Preschool Board so as to maintain and promote a continuous connection between the church and preschool.
- Serve as Chaplain to the Pines Preschool
- Occasionally lead of Sunday Service
- Love Jesus, love our church family, love God's people

This list is not intended to be all-inclusive. The employee will also perform other reasonably related business duties as assigned by your supervisor. This position requires minimum availability of 40 hours per week including but not limited to Sundays and some holidays. This position is accountable to the Pastor as Head of Staff.

### **Qualifications**

- Four-year college degree preferred, or equivalent experience.
- An evident personal faith and the ability to express that faith.
- A Christian spirit with a vision and skills for gathering people, cultivating community and faith, fostering identity and belonging, equipping others to serve and lead, and identifying ways to live into Christian faith, fellowship, service, and public witness.
- Excellent communication and organizational skills are necessary.
- An understanding of children and youth's developmental and cognitive abilities.

### **Other Responsibilities**

- Maintain your own physical, spiritual and mental health with regular rest and worship
- Attend annual continuing education that teaches, trains, and renews your soul
- Provide support to families through a listening ear and sharing of resources
- Maintain Children's Worship Area, bags and Baptism supplies, as well as offer training to children and youth to participate fully in worship
- Support, and be active in, Presbytery events related to this position
- Coordinate activities such as Parent's Night Out, Trunk or Treat, Easter in the Park, Egg Hunt, Family Advent Night, Hand on Hand mission, and others.