



TIMNATH PRESBYTERIAN CHURCH

Children's Ministry Care Provider Job Description

Timnath Presbyterian Church

Session approved 04/04/2026

As God's people, we are called to worship God, to grow in our faith, to serve one another, and to proclaim God's love in Christ to the world.

Position:

The Children's Ministry Care Provider at Timnath Presbyterian Church (TPC) will help us dive into our mission by assisting our church volunteers with providing age-appropriate care and discipleship to children 0-12 years of age.

Responsibilities:

- Provide appropriate care for children aged 0-12 years, considering safety at all times
- Read and comply with the TPC Child and Youth Protection Policy
- Be professional. Have a professional appearance. Do not use your cell phone for personal reasons. Be punctual.
- Greet children and adults
- Interact with children, other adult volunteers and families, using approved curriculum, Bible stories, prayers, games/activities and snacks
- Take daily Children's Ministry Program Attendance
- Ensure the emotional, spiritual and educational stimulation of our participants
- Maintain clean spaces, clean surfaces and toys
- Oversee Children's Ministry supplies. Let the Family Ministries Director know of any supplies needed or any other needs
- Ensure children are picked up by authorized adults/family members
- Communicate any concerns/issues with the Family Ministries Director or member of the Christian Education Team
- Attend annual TPC Child & Youth Protection Training
- Fulfill all other Children's Ministries duties, including some special Children's Ministry programs & events

- Report to Family Ministries Director
- Ask for help
- Participate in an annual review

Qualifications:

- Have a high school diploma or GED; some college preferred
- Have experience working with children 0-12 years old
- Be a people person
- Pass a background check
- Provide two successful references
- Must be physically able to perform duties
- CPR, AED, and First Aid Certification is a plus but TPC will provide training if needed
- Commitment to a faith based educational environment
- Love of children and their faith development

Skills:

- Ability to work with children, families and adult volunteers
- Ability to follow simple approved lessons and instructions
- Good listening and communication skills

Compensation/Average Hours/Benefits:

\$18.00/hour

August – May; 3 hours a week. 8:30am-11:30am on Sundays in the Roots Sunday School and Roots Nursery, plus additional Children's Ministry special events and programs as needed

June-August; 2 hours a week. 9:30am-11:30am on Sundays in the Play Doh Prayer Space, Roots Nursery, plus additional programs like VBS

No benefits are provided

Interested in hearing more?

Please send a cover letter with your resume to Diane Stapleton, Timnath Presbyterian Church Family Ministry Director to youth@timnathpres.org